

Government of Jammu and Kashmir
Office of the Chief Medical Officer
Old Secretariat Srinagar.
Tel.0194-2452499 email:cmo.sgr.kmr@gmail.Com

N.I.T For Dietary & Common Items

Sealed tenders affixed with Rs.5/- revenue stamps, accompanied with the Security Deposit to the tune of Rs.60,000/- (Rupees Sixty Thousands) for Group =A items and Rs.40,000/- (Rupees Forty Thousand only) for Group=B items in the shape of CDR/FDR from any nationalized bank/JK Bank having validity not less than 24 months from the date of issue pledged to the Chief Medical Officer Srinagar, **are invited** for and on behalf of the Governor of Jammu & Kashmir, from the Registered Dealers/Suppliers/Contractors of the Valley for supply of Dietary and other Common Items (on daily basis), **as per Sample (wherever applicable) to be provided for the items listed in Annexure -A and Annexure-B of this NIT**, required by the inmates of Government Leper Hospital Srinagar for the year 2020-21-22, likely to be scattered during 2020-21-22, till new tenders are invited and rates finalized. The tender without any Security Deposit shall be out rightly rejected.

Tender Fee in the shape of Demand Draft (non-refundable) for an amount of Rs.500/- (Rupees Five Hundreds Only), pledged to the undersigned should be enclosed while submitting the Tender Documents. The detailed Tender Notice along with terms and conditions including List of items / articles for Group "A" & "B" **can be had on written request during all working days upto 24-11-2020 (3:00 P.M.)**. The same can also be seen & downloaded from the official website www.dhskashmir.org

The tender documents to be submitted should be addressed to Chief Medical Officer Srinagar, Old Secretariat Srinagar Ph.No.0194-2452499,email address: cmo.sgr.kmr@gmail.com & **should reach this office by or before 01-12-2020 upto 3:00 P.M**

The tenders **will be opened on 05-12-2020 (11:00 A.M)** in presence of any intending supplier / any other authorized representative who may be present. In the event of any of above mentioned dates be declared as holidays etc. then the schedule for carrying out the assignments shall be taken to next working date, at the prescribed schedule time.

The undersigned reserves the right to accept or reject any tender or any part of the tender without assigning any reasons thereof.


Chief Medical Officer
Srinagar

NO: CMO/S/Acctts/2020-21/Leper-NIT/ 2839-42 Dated: 19/11/20120
Copy to the:-

1. Director Health Services, Kashmir for information.
2. Joint Director, Information Department, Kashmir (email add: infkadvt@gmail.com) for publication of above Tender Notice in two leading News paper of the Valley, one in English Daily and other in Urdu Daily, having largest circulation. The relevant information with regard to date and name of News Paper, in which the NIT be issued for publication may kindly be communicated to this office through our official mail address cmo.sgr.kmr@gmail.com for collection of relevant News Papers for official records.
3. I/C Website, RFPTC, Barzulla, Srinagar(email address: dhskwebsite@gmail.com) for information and uploading of the NIT in the official website www.dhskashmir.org
4. Medical Officer, I/C Leper hospital Srinagar for information. This is in reference to her requisition No. LH/S/302 dated: 22.10.2020 submitted to this office.

Government of Jammu and Kashmir
Office of the Chief Medical Officer
Old Secretariat Srinagar.
Tel.0194-2452499 email:cmo.sgr.kmr@gmail.Com

No:CMO/S/Pur/2020-21/Diet Leper/05/ 2039-42

Dated:- 19/11/2020

Terms & Conditions Of Tender Notice For Supply Dietary items for Leper inmates for the year 2020-21-22.

1. The tenderer(s) should be registered supplier of the Health and Medical Education Department / Jammu & Kashmir Medical Supplies Corporation, J&K State, for which the documentary proof should be enclosed
2. The tender on the prescribed format, be submitted in a single big size envelope, dully sealed and super-scribed with ("**Tender for Dietary items for Leper inmates for the year 2020-21-22**"), which should contain Two sealed Envelops one Superscribed with "**Eligibility /Technical Bid for Dietary & other common items for 2020-21-22**" & Second Envelop superscribed with "**Financial Bid for Dietary & other common items for 2020-21-22.**" Both the inside envelops should contain only its relevant documents, as asked in this N.I.T, or otherwise the Eligibility/Technical bids shall be disqualified, resulting rejection for opening of financial bid too.
3. On receipt of the sealed tender documents, the Eligibility /Technical Bid will be opened in the first instance by the Committee, in presence of the Tenderer(s) or their authorized representatives, who may wish to be present at the time of opening.
4. On finalization of the Eligibility & Technical Bids by the concerned/ experts, the Financial Bids shall be opened there after by the Committee.
5. ~~In case of any authority found forged/tampered, the firm is likely to face legal action against them under rules including forfeiture of their Security Deposit.~~
6. The tender documents should be page marked and bearing Seal & signature on each page.
7. Eligibility /Technical Bid & Financial Bid should be accompanied with the following documents: -

I. Eligibility /Technical Bid:-

- a. **Security Deposit** to the tune of Rs.60,000/- (Rupees Sixty Thousands) for Group =A items and Rs.40,000/- (Rupees Forty Thousand only) for Group=B items in the shape of CDR/FDR from any nationalized Bank/JK Bank having validity not less than 24 months from the date of issue and pledged to the Chief Medical Officer Srinagar.
- b. **Self attested copy of G.S.T clearance certificate** of the latest quarter of the Financial year 2019-20, issued by the concerned authorities.
- c. **Self attested copy of PAN card** of Tendered firm / Proprietor.
- d. **Demand Draft for Tender Fee** (non-refundable) for an amount of Rs.500/- (Rupees Five Hundreds Only).
- e. **An Affidavit on Rs. 50/- stamp paper** duly attested by 1st class Magistrate with the effect that:
 1. The documents / catalogues etc enclosed with the tender are original and genuine and have not been tempered or fabricated.
 2. There is no vigilance / CBI case pending against the firm / supplier.
 3. The firm (M/S. _____) has not been black listed in the past by any institution of country.
 4. The tenderer / manufacturer has not been convicted by any court of law.
- f. **in case of Small Scale Industries Unit Holder**, the concerned Tenderer/s shall have to enclose a certificate to the effect that the unit is existing as on the date of issue of Tender Notice, from the concerned General Manager, District Industries Centre, along with the list of items being manufactured by the firm, which should be duly signed / authenticated by the concerned authority.
- g. **Self attested copy of valid Registration Certificate** from the competent authority (viz: Health & Medical Education Department or Jammu and Kashmir Medical Supplies Corporation, J&K State etc).
- h. **List of items of Samples**. It should mention its brands (wherever applicable).
- i. **Copy of terms and conditions of the NIT** duly sealed and signed by the tenderer.

II. Financial Bid:-

- a. Financial bid should be sealed properly, separately & be mentioned with the detail of items quoted, along with its Sr. No. as per list provided in the NIT and Rate/s per Kg / Unit, both in words and figures, without any cuttings or erasing.
 - b. The rates to be quoted are FOR Stores Government Leper Hospital, Behrar, Srinagar and should be inclusive of G.S.T.
 - c. Transparent Tape should be pasted over the rates.
 - d. Brands and warranty should be mentioned against the rates (wherever applicable)
 - e. Correcting fluids should be avoided in case of corrections; rather it should be cut across with Ink-Pen & be attested by the tenderer with its signatures.
 - f. Financial bids along with Samples of only those tenderers shall be opened who qualifies in the Eligibility/Technical Bid.
8. The tenders be addressed to Chief Medical Officer Srinagar, Old Secretertraite 2nd Floor Block A Srinagar. Ph.No.0194-2452499, email address: cmo.sgr.kmr@gmail.com & should reach this office within the prescribed date and time.
9. The sealed tender(s) should be personally deposited in the tender box available in this office or can be sent by Registered Post. Tenders received after due date shall not be entertained.
10. **Samples**
- a. All the samples to be submitted should be branded, as no loose item can be Considered for comparison.
 - b. The Samples of the items (wherever applicable) are to be deposited while Submitting the tender for the items quoted by the tenderers.
 - c. The required sample should be kept in sealed Transparent Polythene Cover mentioning with Serial Number of the item & name of the item having proper seal and signature of the concerned tenderer. The same should be pasted both on Outer Cover and on Sample (wherever applicable).
 - d. Tenders without sample/s (wherever applicable) shall not be accepted.
 - e. Any item having no sample deposited cannot be considered, even if it is on the lowest rate.
 - f. The items are mostly to be approved on lowest rates basis, however the poor quality of samples / items shall not be accepted, hence the item if found lowest in rate, cannot be considered due to poor quality of the sample and the Committee have the right to accept or reject the rates / sample.
11. **Delivery of supplies:-**
- a. The delivery of the item/s shall have to be completed within the stipulated time as may specify in the supply orders.
 - b. If there is any complaint / inconvenience to the Leper inmates for irregular supplies / failure of supplies, then Purchase Committee of this office will take necessary steps, to procure the same items from 2nd lowest after approval of Committee. Extra cost involved in such cases, will be adjusted from the 1st lowest approved firm. In case of failures then 2nd, 3rd or 4th lowest bidder/s shall be involved as per procedure.
 - c. Defaulting firm/s will face blacklisting from future tendering with this office as well as forfeiture of their Security Deposit.
 - d. The successful tenderer shall be responsible for execution of contract in full and shall not in any case assign or sublet the approved items or part thereof to any other party.
 - e. Any deviation from contract obligations will lead to impose the penalty upto @Rs10% of the total value of the supply order, which can be recovered from Earnest Money/Security Deposits/other payments lying with this office.
12. **Verification / Inspection of supplies:-**
- a. The verification / inspection of supplies after its arrival at concerned Stores of the Leper Hospital, Srinagar, shall be carried out by the "Verification Board" in presence of the authorized representative of the firm. The tenderer shall be responsible for the proper packing of the material so as to avoid damage during transit. In the event of any loss, damage, breakage, leakage or any shortage found on checking/inspection/ verification of the material by the consignee, the supplier shall be responsible for the same.
 - b. In case the goods are not as per approved sample/specification / make, then those supplies shall be rejected and will have to be replaced by the supplier within a reasonable time without any extra cost. The rejected supply shall have to be lifted by the supplier immediately at his own risk and cost.
13. **Payment:**
- The payment shall be made to the supplier after a certificate is recorded on the body of the bill by Incharge Medical Officer, Leper Hospital that "supplies have been received in full and verified by the verification Board as per supply orders placed". Payment would be released through W D C bill. Any charge/s for Bank Demand Draft, shall be borne by the supplier.

14. All the pages of the Tender documents should be numbered page-wise and mentioned in description as per Index.
15. The successful tenderers shall have to abide by the standard terms and conditions of contractual obligations as laid down in J & K Financial Code/Rules besides they have to execute an agreement with the undersigned, on Rs.100/- on Judicial Paper as specified in Form F.C 31 D of Financial Code Volume-II (as enclosed), within a week's time positively,

from the date of Rate Contract, wherein it should be invariably recorded that you will abide by the orders as and when placed by this office/Incharge Medical Officer, Leper Hospital, Srinagar, as per terms and conditions of the tender notification / Rate Contract.

16. In case of any dispute/difference to doubts between the purchasing Officer and approved supplier the Instructions of the Chief Medical Officer Srinagar, shall be final and binding on both the parties.
17. Any legal dispute shall be subject to the Jurisdiction of the Courts of Jammu & Kashmir at Srinagar only.
18. No conditional tender shall be accepted. For any clarification or condition/s as laid down in this NIT, the same should be got clarified in this office well before submitting of the tender.
19. Any firm, which has been blacklisted in the past shall not be allowed to deposit the tender with the office.
20. The rate contract will remain valid for the year 2020-21-22 and will be valid 2021-22 till fresh tenders are invited and rates finalized.
21. Rates should be quoted both in words and figures Inclusive of Taxes with mentioning of Brand / Quality etc. against each item.
22. Any cutting or erasing should be properly attested by the tenderer.
23. Rates for any item/s, should be quoted for three branded Companies (wherever applicable) mentioned in the list
24. Chief Medical Officer Srinagar, reserves the right to accept or reject any Tender/all the Tenders without assigning any reason thereof.
25. All the terms and conditions of the NIT shall also form a part of supply order and agreement.
26. GST rates as applicable shall be deducted from the bills raised as such.
27. The Present approved supplier of the Leper Hospital if wishes to participate in the tendering process are bound to get a satisfactory certificate from the Medical Officer Govt. Leper Hospital Srinagar.


CHIEF MEDICAL OFFICER
SRINAGAR

OFFICE OF THE CHIEF MEDICAL OFFICER SRINAGAR

Dietary items (Annexure-A):-

S.No	Name of the Item	Per Kg./per unit	Brand.	Rates in words and figures
01.	Meat (First Class)	Per Kg	Without Ujri (to be slaughtered on spot.)	
02.	Tea Pahari	1 Kg	Samovar	
			Girnar	
			Kandagori	
		500 Gms	Samovar	
			Girnar	
			Kandagori	
03.	Ginger -Powder	500gms./Pkt.	Rehmat	
			Adfar	
			Kanwal	
04.	Haladi- Powder	500gms./Pkt.	Rehmat	
			Adfar	
			Kanwal	
05.	Aniseed- Powder	500gms./Pkt.	Rehmat	
			Adfar	
			Kanwal	
06.	Red Pepper- Powder.	500gms./Pkt.	Rehmat	
			Adfar	
			Kanwal	
07.	Daal Rajmash Red	500gms./Pkt.	(Kashmiri)	
08.	Daal Channa	500gms./Pkt.	(Kabli)	
09.	Daal Moong - Greed	500gms./Pkt.	(Kashmiri)	
10.	Daal Wari-Muth.	500gms./Pkt.	(Kashmiri)	
11.	Common Mustard Oil.	15 Kgs./Tin	Saffola	
			P-Mark	
			Dhara	
12.	Common Salt.	1kg./Pkt.	Tata	
			Anupurna	
			Aashirwad	
13.	Rice.	25Kg./Bag.	Apple	
			Double Apple	
			M	
			Parmeshwar	
14.	Atta.	10Kg./Bag.	Nature Fresh	
			Ashirwad	
			P-Mark Chakki	
15.	Sugar	50Kg./Bag.	Superior quality	
16.	Bread (Roti 62gms.)	01/No.	Tandoori.	
17.	Cow's Milk 30 o	Per 1000 ml	Superior quality	
<u>VEGETABLES</u>				
01..	Saag Kashmiri.	Per Kg		
02.	Palak	Per Kg		

03.	Cauliflower.	Per Kg		
04.	Peas	Per Kg		
05.	Tomato.	Per Kg		
06.	Cabbage.	Per Kg		
07.	Kadam Sag.	Per Kg		
08.	Nadroo	Per Kg	(Kashmiri)	
09.	Turnip.	Per Kg		
10.	Reddish	Per Kg		
11.	Carrot.	Per Kg		
12.	Potato.	Per Kg		
13.	Beans Green.	Per Kg		
14.	Capsicum.	Per Kg		
15.	Onion.	Per Kg		
16.	Carella.	Per Kg		
17.	Tarella.	Per Kg		
18.	Lady Finger.	Per Kg		
19.	Pumpkin.	Per Kg		
20.	Brinjal.	Per Kg		

Seal & Signature of the
Tenderer